



Lode Parish Council

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www.lode.org.uk

Chair: Cllr Rob Small **Vice Chair:** Cllr Fran Platten **Parish Clerk:** Su Field

Notice of Meeting: Parish Council Meeting

Time: 7:30pm

Date: 17th April 2023

Venue: Fassage Hall

To All Members of the Council

You are hereby summoned to attend the Meeting of Lode Parish Council for the purpose of transacting the business as set out below.

Members: 4 Vacancy: 3 Quorum: 3

In order to reduce the length of meetings it would be appreciated if you would contact the Clerk before the meeting if you have any queries or need further information.

Any Member who is unable to attend the meeting should send their apologies before the meeting.

The meeting is open to the public (including the press). Standing Orders set meetings to not exceed 1.5 hours.

Su Field - Clerk

12th April 2023

23-24.1 **CHAIRMAN'S WELCOME**

23-24.2 **APOLOGIES FOR ABSENCE**

23-24.3 **COUNCILLORS' DECLARATIONS OF INTEREST**

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

23-24.4 **PUBLIC PARTICIPATION SESSION (15 min)**

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- All Parishioners wishing to speak and who are on the Electoral Register, must make their name known to the Clerk prior to commencement of the meeting with a maximum of three people to speak. Limited to 5 minutes per person, 15 minutes in total. Large groups must decide on a spokesperson representative.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

23-24.5 **APPROVAL OF MINUTES**

- a) To approve the minutes from the meeting held on 13th March 2023 (Attachment 1)
- b) Chair's Report

23-24.6 **FINANCE MATTERS**

- a) To consider and approve invoices for payment as included in the list at the end of the agenda.
- b) To receive update on transfer of banking arrangements from Barclays to Unity Trust Bank.

23-24.7 **PLANNING MATTERS FOR CONSIDERATION**

- a) [23/00338/FUL](#) – Drover Bridge Cottage, 11 Station Road – Single Storey Rear Extension.

23-24.8 **COUNTY COUNCIL MATTERS**

- a) To receive the County Councillor’s Report

23-24.9 **DISTRICT COUNCIL MATTERS**

- a) To receive the report from the District Councillors

23-24.10 **COUNCIL ADMINISTRATION MATTERS**

- a) Clerk’s Update – verbal
b) Update on change in Parish Council bank from Barclays to Unity

23-24.11 **ENVIRONMENTAL AND OPEN SPACE MATTERS**

- a) Update on arrangement of meeting with Allotment Tenants re water management matters
b) Grass Cutting Contract – for decision

23-24.12 **COMMUNITY MATTERS**

- a) Update on meeting to be arranged with Passage Hall Committee
b) Future upkeep of Parish Council owned bus shelters – discussion and decision
c) Agree on repair or replacement of Parish Council noticeboard on the High Street
d) 20mph Speed Limits – Discussion about County Council changes to policy and decision on whether to submit application.

23-24.13 **CORRESPONDENCE (for information only)**

- a) Summary of emails forwarded to Cllrs and any letters

23-24.14 **COMMUNICATIONS**

23-24.15 **ITEMS FOR NEXT AGENDA**

- a) To receive suggestions from Cllrs of items for inclusion in the Agenda for the meeting of 15th May 2023

DATE OF NEXT MEETING: 15th May 2023 [date moved due to Coronation Bank Holiday]

PLEASE NOTE THE ANNUAL MEETING OF THE PARISH COUNCIL (Election of Chair for the forthcoming year) WILL COMMENCE AT 7PM TO BE IMMEDIATELY FOLLOWED BY THE ORDINARY PARISH COUNCIL MEETING AT 7.30PM OR IMMEDIATELY FOLLOWING THE ANNUAL MEETING OF THE PARISH COUNCIL WHICHEVER IS EARLIER.

Any business to be considered at the Parish Council meeting must be delivered to the Chair and Clerk for inclusion on the agenda at least 7 days prior to the meeting.

Expenditure from 13th March 2023 to 16th April 2023 for approval:

S Field	Salary/PAYE & Home Working Allowance	£473.42	Local Govt Act 1972 s111
S Field	Printer Ink Cartridge	£27.99	Local Govt Act 1972 s111
W Jaggard	Cemetery Maintenance for February	£183.78	Open Spaces Act 1906 ss 9 & 10
CAPALC	Affiliation Fee and DPO Scheme for 2023/24	£417.98	Local Govt Act 1972 s111
CAPALC	Outstanding Invoice from 2021 (Chair Training)	£50.00	Local Govt Act 1972 s111
Freethought	Cybersecurity Essentials	£9.60	Local Govt Act 1972 s111
Wave	Water Supply – Cemetery	£47.64	Open Spaces Act 1906 ss 9 & 10