



Lode Parish Council

clerk@lode-pc.gov.uk

www.lode.org.uk

Chair: To be confirmed at Annual Meeting of the Parish Council **Vice Chair:** To be confirmed at Annual Meeting of the Parish Council **Parish Clerk:** Su Field

Notice of Meeting: Parish Council Meeting

Time: 7:30pm [or commencing at the conclusion of the Annual Meeting of the Parish Council – whichever is earlier]

Date: 15th May 2023

Venue: Fassage Hall

To All Members of the Council

You are hereby summoned to attend the Meeting of Lode Parish Council for the purpose of transacting the business as set out below.

Members: 4 Vacancy: 3 Quorum: 3

*In order to reduce the length of meetings it would be appreciated if you would contact the Clerk before the meeting if you have any queries or need further information.
Any Member who is unable to attend the meeting should send their apologies before the meeting.
The meeting is open to the public (including the press). Standing Orders set meetings to not exceed 1.5 hours.*

Su Field - Clerk
10th May 2023

23-24.16 CHAIRMAN'S WELCOME

23-24.17 APOLOGIES FOR ABSENCE

23-24.18 ACCEPTANCE OF OFFICE FORMS

The Clerk provided those Councillors present their Acceptance of Office forms which were duly signed.

23-24.19 CO-OPTION OF PARISH COUNCILLOR

23-24.20 COUNCILLORS' DECLARATIONS OF INTEREST

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

23-24.21 PUBLIC PARTICIPATION SESSION (15 min)

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- All Parishioners wishing to speak and who are on the Electoral Register, must make their name known to the Clerk prior to commencement of the meeting with a maximum of three people to speak. Limited to 5 minutes per person, 15 minutes in total. Large groups must decide on a spokesperson representative.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

23-24.22 APPROVAL OF MINUTES

- a) To approve the minutes from the meeting held on 17th April 2023 (Attachment 1)
- b) Chair's Report

23-24.23 FINANCE MATTERS

- a) To consider appointment of new Internal Auditor to progress the completion of the AGAR for the financial year 2022-2023.
- b) To consider and approve invoices for payment as included in the list at the end of the agenda.
- c) To receive update on transfer of banking arrangements from Barclays to Unity Trust Bank.

23-24.24 PLANNING MATTERS FOR CONSIDERATION

- a) 23/00498/VAR – Drove Bridge, 15 Station Road, Lode – To vary condition 1 (approved plans) of previously approved 17/00913/FUL for demolition of two bungalows and replacement with three houses, with additional house on adjacent garden land (Attachment 2).

23-24.25 COUNTY COUNCIL MATTERS

- a) To receive the County Councillor's Report

23-24.26 DISTRICT COUNCIL MATTERS

- a) To receive the monthly and annual reports from the District Councillors (Attachments 3 and 4).

23-24.27 COUNCIL ADMINISTRATION MATTERS

- a) Clerk's Update – verbal
- b) Update on change in Parish Council banking arrangements from Barclays to Unity

23-24.28 ENVIRONMENTAL AND OPEN SPACE MATTERS

- a) Update on meeting with Allotment Tenants re water management matters (held on 27th April 2023). Proposal attached (Attachment 5).
- b) To discuss and decision required on purchase of replacement seat for playground rocking horse.
- c) To discuss and decision required on purchase of replacement mower for the maintenance of Fassage Green.

23-24.29 COMMUNITY MATTERS

- a) Update on meeting to be arranged with Fassage Hall Committee
- b) Future upkeep of Parish Council owned bus shelters – discussion and decision
- c) Agree on repair or replacement of Parish Council noticeboard on the High Street
- d) 20mph Speed Limits – Discussion about County Council changes to policy and decision on whether to submit application.
- e) Update on LHI scheme for Lode crossing to south of crossroads.

23-24.30 CORRESPONDENCE (for information only)

- a) Summary of emails forwarded to Cllrs and any letters

23-24.31 COMMUNICATIONS

23-24.32 ITEMS FOR NEXT AGENDA

- a) To receive suggestions from Cllrs of items for inclusion in the Agenda for the meeting of 12th June 2023

DATE OF NEXT MEETING: 12th June 2023

Any business to be considered at the Parish Council meeting must be delivered to the Chair and Clerk for inclusion on the agenda at least 7 days prior to the meeting.

Expenditure from 17th April 2023 to 14th May 2023 for approval:

S Field	Salary/PAYE & Home Working Allowance	£473.42	Local Govt Act 1972 s111
W Jaggard	Cemetery Maintenance for April – Inv 151	£192.68	Open Spaces Act 1906 ss 9 & 10
Resident	Reimbursement of Memorial Fee	£50.00	Local Govt Act 1972 s111
Freethought	CyberSecurity Essentials – April/May 2023	£9.60	Local Govt Act 1972 s111
Fassage Hall	Hall Hire – 15 th May 2023 – Inv 1076	£18.00	Local Govt Act 1972 s111
Fassage Hall	Hall Hire – 12 th June 2023 – Inv 1077	£18.00	Local Govt Act 1972 s111
ECTC	Grass Cutting (parish wide) – Inv 61357	£1,305.72	Open Spaces Act 1906 ss 9 & 10
Playsafety	ROSPA Inspections 2023 – Inv 70265	£217.80	Open Spaces Act 1906 ss 9 & 10
Zurich Insurance	Insurance cover for Fassage Hall – Inv 1598677950	£577.92	Local Govt Act 1972 s111
Eastern Tree Surgery	Tree Works at Swan Corner (reimbursement of fee (ex VAT) requested from CCC) – Inv 03/23/3955	£2,310.00	Open Spaces Act 1906 ss 9 & 10
TOTAL AMOUNT TO BE EXPENDED:		£5,173.14	

Monies received in to the Parish Council (for information)

East Cambs DC	Precept (1 st payment)	£9,496.25	
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Invoices Sent (for information)

CCC	Payment for works at Swan Corner	£1,925.00	
Southgate Newmarket	Interment Fee (Resident)	£100.00	