



Lode Parish Council

clerk@lode-pc.gov.uk

www.lode.org.uk

Chair: Cllr Rob Small **Vice Chair:** Cllr Christina Ferdinando **Parish Clerk:** Sam Chambers-Turner

Notice of Meeting: Full Parish Council Meeting
Time: 7:30pm
Date: 13th November 2023
Venue: Fassage Hall

NOTICE OF A MEETING OF THE PARISH COUNCIL To Members of the Council: I hereby give notice that a meeting of Lode Parish Council will be held at Fassage Hall on Monday 9th October 2023 at 7.30pm. You are hereby summoned to attend for the purpose of transacting the following: Members of the public and press are invited to attend.

*In order to reduce the length of meetings it would be appreciated if you would contact the Clerk before the meeting if you have any queries or need further information.
Any Member who is unable to attend the meeting should send their apologies before the meeting.
The meeting is open to the public (including the press). Agendas and associated papers will be posted on the website 3 clear days before the meeting. Standing Orders set meetings to not exceed 1.5 hours.*

Sam Chambers-Turner
Locum Clerk to the Council
8th November 2023

Agenda for Meeting 2

- 17. CHAIRMAN’S WELCOME
- 18. APOLOGIES FOR ABSENCE
(LGA 1972 s 85(1))
- 19. COUNCILLORS’ DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION
(Localism Act 2011 s 31 s 33)
- 20. TO APPROVE MINUTES OF PREVIOUS MEETING
Proposal: To Approve the minutes of the meeting 1 held on 9th October 2023.
- 21. OPEN FORUM FOR PUBLIC PARTICIPATION (15 MINS)
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
- 22. FINANCES INCLUDING APPROVAL OF PAYMENT OF OUTSTANDING ACCOUNTS
 - a. Proposal: To Approve Bank Reconciliations for September & October 2023.
 - b. To Note Receipts
CIL Meaningful Proportion: £1976.92
 - c. Proposal: To pay November Accounts.

Method	Payee	Item	Net	VAT	Total
Payments for Tonight's meeting:					
BACS	ECTC	Grass Cutting 61428	£544.05	£108.81	£652.86
BACS	ECTC	Grass Cutting 61447	£1,315.57	£263.11	£1,578.68
BACS	ECTC	Grass Cutting 61487	£362.70	£72.54	£435.24
BACS	ECTC	Grass Cutting 61489	£181.35	£36.27	£217.62

BACS	Scribe	Accounting Software	£288.00	£57.60	£345.60
BACS	W Jaggard	Cemetery Maintenance	£183.78	£0.00	£183.78
BACS	W Jaggard	Cemetery Maintenance	£192.98	£0.00	£192.98
BACS	W Jaggard	Fuel Reimbursement	£9.20	£0.00	£9.20
BACS	S Chambers-Turner	Clerks Salary			confidential
			£3,077.63	£538.33	£3,615.96

23. PLANNING MATTERS

Planning Applications

23/01175/FUL, Woodlea 26 Abbey Lane Lode Cambridge CB25 9EP. Single storey garage & replacement entrance gates.

Planning Approvals

23/00921/FUL Burns Cottage 17 Abbey Lane Lode Cambridge CB25 9EP. Attic conversion and rear dormer extension.

Tree Approvals

23/00977/TRE, Hope Cottage, 6 Lode Road, Lode. T1 Magnolia - Felling of tree to prevent sewage leakage into ground The sewage pipework running 1.75 m from the tree.

24. COUNTY AND DISTRICT COUNCILLORS' REPORTS

- a. County Councillor Report
- b. District Councillors Report

25. COUNCIL ADMINISTRATION MATTERS

- a. To discuss banking arrangements.
- b. To receive update on the rebuild of the Parish Council's website.
- c. To receive an update on notice board purchase.
- d. To set dates for the next years meetings including the Annual Parish Meeting.
- e. To note the appointment of JS Bookkeeping as a payroll provider.
- f. To note the NALC pay scale increase from April 2023.
- g. To note completion of allotment renewals.

26. ENVIRONMENTAL AND OPEN SPACE MATTERS

- a. To discuss safety on the B1102.
- b. To consider hedge maintenance in the Cemetery.
- c. To receive an update on the meeting with Swaffham Greenways team.
- d. To consider applications for the 23/24 round of Local Highways Improvement Scheme.
- e. To receive an update on the AtoB1102 group.

27. COMMUNITY MATTERS

To discuss the retirement of Postmaster at Lode Stores.

28. COMMUNICATIONS

To agree author of PC update for January Lodestar.

29. MOTION TO EXCLUDE THE PUBLIC AND PRESS

That the public (including representatives of the press) be excluded during the consideration of the remaining item No 30 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items there would be disclosure to them of exempt information of Categories 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972(as amended).

30. CLERK RECRUITMENT

To discuss arrangements for recruiting a new Clerk.

31. ITEMS FOR NEXT AGENDA

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

32. DATE OF THE NEXT MEETING

Parish Council Meeting, 7.30pm on 11th December 2023 at Passage Hall, Lode.