



Lode Parish Council

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www.lode.org.uk

Chair: Cllr Rob Small **Vice Chair:** Cllr Fran Platten **Parish Clerk:** Su Field

Notice of Meeting: Parish Council Meeting

Time: 7:30pm

Date: 13th March 2023

Venue: Fassage Hall

To All Members of the Council

You are hereby summoned to attend the Meeting of Lode Parish Council for the purpose of transacting the business as set out below.

Members: 4 Vacancy: 3 Quorum: 3

In order to reduce the length of meetings it would be appreciated if you would contact the Clerk before the meeting if you have any queries or need further information.

Any Member who is unable to attend the meeting should send their apologies before the meeting.

The meeting is open to the public (including the press). Standing Orders set meetings to not exceed 1.5 hours.

Su Field - Clerk
8th March 2023

1. CHAIRMAN'S WELCOME

2. APOLOGIES FOR ABSENCE

3. COUNCILLORS' DECLARATIONS OF INTEREST

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

4. PUBLIC PARTICIPATION SESSION (15 min)

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- All Parishioners wishing to speak and who are on the Electoral Register, must make their name known to the Clerk prior to commencement of the meeting with a maximum of three people to speak. Limited to 5 minutes per person, 15 minutes in total. Large groups must decide on a spokesperson representative.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

5. APPROVAL OF MINUTES

- a) To approve the minutes from the meeting held on 13th February 2023 (Attachment 1)
- b) Chair's Report

6. FINANCE MATTERS

- a) To consider and approve invoices for payment as included in the list at the end of the agenda.
- b) To receive update on transfer of banking arrangements from Barclays to Unity Trust Bank.

7. PLANNING MATTERS

Planning Matters for consideration

- a) [23/00248/FUL](#) – 23 Station Road – Proposed two storey and single storey extension.
- b) [23/00060/FUL](#) – Montrose Farm, 2 Millards Lane – Proposed erection 1No detached bungalow, new access, car parking and associated works. Further documents uploaded on the Planning Portal.

8. COUNTY COUNCIL MATTERS

- a) To receive the County Councillor's Report

9. DISTRICT COUNCIL MATTERS

- a) To receive the report from the District Councillors

10. COUNCIL ADMINISTRATION MATTERS

- a) Clerk's Update – verbal
- b) 2023 Elections – process and timetable
- c) Burial Pack – request for adoption of previously circulated documents
- d) Update on change in Parish Council bank from Barclays to Unity

11. ENVIRONMENTAL AND OPEN SPACE MATTERS

- a) Update following meeting with Cambridge County Council Highway officer
- b) Pollarding of willow tree at Swan Corner – quotations received for consideration
- c) Update on arrangement of meeting with Allotment Tenants re water management matters

12. COMMUNITY MATTERS

- a) Update on meeting to be arranged with Fassage Hall Committee
- b) Future upkeep of Parish Council owned bus shelters – discussion and decision
- c) Agree on repair or replacement of Parish Council noticeboard on the High Street
- d) 20mph Speed Limits – Discussion about County Council changes to policy and decision on whether to submit application.
- e) GCP Consultation – Swaffhams and Bottisham Greenways (link : <https://consultcambs.uk.engagementhq.com/gcp-swaffham-bottisham-greenway>)

13. CORRESPONDENCE (for information only)

- a) Summary of emails forwarded to Cllrs and any letters

14. COMMUNICATIONS

15. ITEMS FOR NEXT AGENDA

- a) To receive suggestions from Cllrs of items for inclusion in the Agenda for the meeting of 17th April 2023

DATE OF NEXT MEETING: 17th April 2023 [date moved due to Easter Monday Bank Holiday]

Any business to be considered at the Parish Council meeting must be delivered to the Chair and Clerk for inclusion on the agenda at least 7 days prior to the meeting.

Expenditure from 13th February 2023 to 12th March 2023 for approval:

S Field	Salary/PAYE & Home Working Allowance	£473.42	Local Govt Act 1972 s111
S Field	Reimbursement – black ink cartridge	£26.29	Local Govt Act 1972 s111
W Jaggard	Cemetery Maintenance for February	£183.78	Open Spaces Act 1906 ss 9 & 10
UK2	Website Hosting Fee	£202.56 (inc VAT)	Local Govt Act 1972 s111
Fassage Hall	Booking Fee – Feb 2023 meeting	£24.00	Local Govt Act 1972 s111
Fassage Hall	Booking Fee – March 2023	£24.00	Local Govt Act 1972 s111
Freethought	Business Basic Account x 1 (new Cllr)	£69.96 (inc VAT)	Local Govt Act 1972 s111