



Lode Parish Council

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www.lode.org.uk

Chair: Cllr Rob Small **Vice Chair:** Cllr Fran Platten **Parish Clerk:** Su Field

Notice of Meeting: Parish Council Meeting

Time: 7:30pm

Date: 13th February 2023

Venue: Fassage Hall

To All Members of the Council

You are hereby summoned to attend the Meeting of Lode Parish Council for the purpose of transacting the business as set out below.

Members: 4 Vacancy: 3 Quorum: 3

In order to reduce the length of meetings it would be appreciated if you would contact the Clerk before the meeting if you have any queries or need further information.

Any Member who is unable to attend the meeting should send their apologies before the meeting.

The meeting is open to the public (including the press). Standing Orders set meetings to not exceed 1.5 hours.

Su Field - Clerk
9th February 2023

1. CHAIRMAN'S WELCOME

2. APOLOGIES FOR ABSENCE

3. COUNCILLORS' DECLARATIONS OF INTEREST

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

4. PUBLIC PARTICIPATION SESSION (15 min)

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- All Parishioners wishing to speak and who are on the Electoral Register, must make their name known to the Clerk prior to commencement of the meeting with a maximum of three people to speak. Limited to 5 minutes per person, 15 minutes in total. Large groups must decide on a spokesperson representative.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

5. CO-OPTION OF PARISH COUNCILLOR

To agree co-option of a Parish Councillor following advertisement of vacancy.

6. APPROVAL OF MINUTES

- a) To approve the minutes from the meeting held on 9th January 2023 (Attachment 1)
- b) Chair's Report

7. FINANCE MATTERS

- a) To consider and approve invoices for payment as included in the list at the end of the agenda.
- b) To agree (or otherwise) earmarked budgetary allocations for the financial year 2023/24 – follow up from meeting on 9th January 2023.
- c) To receive update on transfer of banking arrangements from Barclays to Unity Trust Bank.
- d) Request from Freeserve to move from BACS payments to monthly Direct Debit.
- e) Payment of backdated pay award to Clerk – request for agreement.
- f) To agree (or otherwise) purchase of stationery items (paper, ink cartridges, stamps).

8. PLANNING MATTERS

Planning Matters for consideration

- a) Planning Appeal – 22/00531/FUL – Frolic Farm, Lode Fen. Appeal commenced 24th January 2023 – written representations (if any) requested. Deadline 28th February 2023.
- b) 23/00060/FUL – Montrose Farm, 2 Millards Lane – Proposed erection 1No detached bungalow, new access, car parking and associated works.
- c) 23/00107/FUL – Gallys Farm, Lug Fen Droveaway – Proposed cart lodge and domestic storage.

9. COUNTY COUNCIL MATTERS

- a) To receive the County Councillor's Report and updates on progress regarding works to the Willow tree on Swan Corner and funding for the upgrade to the Recreation Ground public footpath.

10. DISTRICT COUNCIL MATTERS

- a) To receive the report from the District Councillors (Attachment 2)

11. COUNCIL ADMINISTRATION MATTERS

- a) Clerk's Update – verbal
- b) Change of date for meetings currently scheduled for 10th April 2023 (Easter Monday) and 8th May 2023 (now a Public Holiday due to the Coronation of HM King Charles III).

12. ENVIRONMENTAL AND OPEN SPACE MATTERS

- a) Update on arrangement of meeting with Allotment Tenants re water management matters
- b) Update on instruction of Eastern Tree Surgery following tree report

13. COMMUNITY MATTERS

- a) Update on meeting to be arranged with Fassage Hall Committee
- b) Future upkeep of Parish Council owned bus shelters – discussion and decision
- c) Coronation of King Charles III event – Request from the Fete Committee and clarification of Public Liability Insurance cover
- d) Agree on repair or replacement of Parish Council noticeboard on the High Street

14. CORRESPONDENCE (for information only)

- a) Summary of emails forwarded to Cllrs and any letters

15. COMMUNICATIONS

- a) Agreeing the monthly lead authors for Lode Star articles for the remainder of 2023.

16. ITEMS FOR NEXT AGENDA

- a) To receive suggestions from Cllrs of items for inclusion in the Agenda for the meeting of 13th March 2023

DATE OF NEXT MEETING: 13th March 2023

Any business to be considered at the Parish Council meeting must be delivered to the Chair and Clerk for inclusion on the agenda at least 7 days prior to the meeting.

Expenditure from 10th January 2023 to 12th February 2023 for approval:

S Field	Salary/PAYE & Home Working Allowance	£473.42	Local Govt Act 1972 s111
S Field	Salary back pay from 1 st Dec 2022 (10 weeks) £1 per hour, 7 hrs p/w as per NALC salary award [dependent on agreement as per item 7(e) on this agenda]	£70.00	Local Govt Act 1972 s111
S Field	Purchase of ink for printer [dependent on agreement as per item 7(f) on this agenda]	£26.29	Local Govt Act 1972 s111
Freethought	CyberSecurity Essentials inc AV (inv 1538)	£9.60 (inc VAT)	Local Govt Act 1972 s111
Freethought	CyberSecurity Essentials inc AV (inv 1420 – missed invoice)	£9.60 (inc VAT)	Local Govt Act 1972 s111
Cambs ACRE	Membership fee (2023)	£60.00	Local Govt Act 1972 s111
SLCC	Membership fee for Clerk (2023)	£120.00	Local Govt Act 1972 s111
F Plattern	Bolts for new village sign (reimbursement)	£7.58	Open Spaces Act 1906 ss 9 & 10
W Jaggard	Cemetery Works for January 2023	£183.78	Open Spaces Act 1906 ss 9 & 10
R Small	Replacement fruit trees for allotment boundaries	£99 (inc VAT)	Open Spaces Act 1906 ss 9 & 10