



Lode Parish Council

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www.lode.org.uk

Chair: Cllr Rob Small **Vice Chair:** Cllr Christina Ferdinando **Parish Clerk:** vacant

Notice of Meeting: Parish Council Meeting

Time: 7:30pm

Date: 11th September 2023

Venue: Fassage Hall

To All Members of the Council

You are hereby summoned to attend the Meeting of Lode Parish Council for the purpose of transacting the business as set out below.

Members: 5 Vacancy: 2 Quorum: 3

*In order to reduce the length of meetings it would be appreciated if you would contact the Clerk before the meeting if you have any queries or need further information.
Any Member who is unable to attend the meeting should send their apologies before the meeting.
The meeting is open to the public (including the press). Standing Orders set meetings to not exceed 1.5 hours.*

Rob Small - Chair
5th September 2023

23-24.63 **CHAIRMAN'S WELCOME**

23-24.64 **APOLOGIES FOR ABSENCE**

23-24.65 **COUNCILLORS' DECLARATIONS OF INTEREST**

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

23-24.66 **PUBLIC PARTICIPATION SESSION (15 min)**

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- All Parishioners wishing to speak and who are on the Electoral Register, must make their name known to the Clerk prior to commencement of the meeting with a maximum of three people to speak. Limited to 5 minutes per person, 15 minutes in total. Large groups must decide on a spokesperson representative.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

23-24.67 **APPROVAL OF MINUTES**

- a) To approve the minutes from the meeting held on 10th July 2023 (Attachment 1).
- b) Chair's Report

23-24.68 **FINANCE MATTERS**

- a) To consider and approve invoices for payment as listed in the finance table.
- b) To review and agree, as appropriate, bank reconciliation report (to follow).

23-24.69 **PLANNING MATTERS**

Planning Matters for comment

- a) 19/01470/DISB | To discharge Condition 11 (Tree protection) and 14 (Foul & surface water drainage) of decision dated 10 January 2020 for 19/01470/OUT Erection of outbuilding and associated works - retrospective | Site South Of 60 Longmeadow Lode
- b) 23/00921/FUL | Attic conversion and rear dormer extension | Burns Cottage 17 Abbey Lane Lode Cambridge CB25 9EP
- c) 23/00922/ERN | Change of Use of a Building (Use Class E) and Land within its Curtilage to 1no. Dwelling (Use Class C3) | 43 High Street Lode Cambridgeshire CB25 9EW
- d) 23/00902/FUL | Replace three sets of wooden pedestrian gates and update fencing on the front boundary | Broughton Hall 46 Lode Road Lode Cambridge CB25 9ET
- e) 23/00812/FUL | Planning for container to be used as storage, workshop & farm office (Retrospective) | 50 Station Road Lode Cambridge CB25 9HB

23-24.70 **COUNTY COUNCIL MATTERS**

- a) To receive the County Councillor's Report – check on Alan

23-24.71 **DISTRICT COUNCIL MATTERS**

- a) To receive the report from the District Councillors – check charlotte and john

23-24.72 **COUNCIL ADMINISTRATION MATTERS**

- a) Update on clerk and recruitment
- b) Update on change in Parish Council banking arrangements from Barclays to Unity
- c) Consideration of options for dedicated website for Parish Council
- d) Consideration of options for IT system training options

23-24.73 **ENVIRONMENTAL AND OPEN SPACE MATTERS**

- a) Decision on the prioritisation of improvements for Fassage Hall, recreation and associated open space.
- b) Decision on works to Cherry Tree on recreation ground following discussions with Eastern Tree Surgery.
- c) Decision regarding Cambridgeshire County Council footpath diversion Lode Public Footpaths No. 7 (part) and No.9 (part) (Public Path Diversion Order 2020)
- d) Decision on appointing contractor to re-instating the cemetery approach road following allotment water pipe installation
- e) Agreeing on-going liaison meetings with the National Trust (Anglessey Abbey & Wicken Fen)
- f) Update of co-ordination meeting with Lode with Longmeadow Village Trust and agreeing on-going meeting arrangements
- g) Update on Swaffham Greenways consultation process

23-24.74 **COMMUNITY MATTERS**

- a) Affirmation of the Parish Council's management responsibility for the Lode Tennis Court

23-24.75 **CORRESPONDENCE (for information only)**

- a) Summary of emails forwarded to Cllrs and any letters

23-24.76 **COMMUNICATIONS**

- a) Correspondence received circulated to Councillors via email.

23-24.77 **ITEMS FOR NEXT AGENDA**

- a) To receive suggestions from Cllrs of items for inclusion in the Agenda for the meeting on 11th September 2023 (no meeting in August – Recess).

DATE OF NEXT MEETING: 10th October 2023

Any business to be considered at the Parish Council meeting must be delivered to the Chair and Clerk for inclusion on the agenda at least 7 days prior to the meeting.