



# Lode Parish Council

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[www.lode.org.uk](http://www.lode.org.uk)

**Chair:** Cllr Rob Small **Vice Chair:** Cllr Christina Ferdinando **Parish Clerk:** Su Field

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**Notice of Meeting:** Parish Council Meeting

**Time:** 7:30pm

**Date:** 10<sup>th</sup> July 2023

**Venue:** Fassage Hall

To All Members of the Council

You are hereby summoned to attend the Meeting of Lode Parish Council for the purpose of transacting the business as set out below.

Members: 5      Vacancy: 2      Quorum: 3

*In order to reduce the length of meetings it would be appreciated if you would contact the Clerk before the meeting if you have any queries or need further information.*

*Any Member who is unable to attend the meeting should send their apologies before the meeting.*

***The meeting is open to the public (including the press). Standing Orders set meetings to not exceed 1.5 hours.***

Su Field - Clerk

5<sup>th</sup> July 2023

## 23-24.48      **CHAIRMAN'S WELCOME**

## 23-24.49      **APOLOGIES FOR ABSENCE**

## 23-24.50      **COUNCILLORS' DECLARATIONS OF INTEREST**

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

## 23-24.51      **PUBLIC PARTICIPATION SESSION (15 min)**

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- All Parishioners wishing to speak and who are on the Electoral Register, must make their name known to the Clerk prior to commencement of the meeting with a maximum of three people to speak. Limited to 5 minutes per person, 15 minutes in total. Large groups must decide on a spokesperson representative.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

## 23-24.52      **APPROVAL OF MINUTES**

- a) To approve the minutes from the meeting held on 12<sup>th</sup> June 2023 (Attachment 1).
- b) Chair's Report

## 23-24.53      **FINANCE MATTERS**

- a) To consider donation to Lode Star.

- b) To ratify Parish Council decision (via email) concerning funding of meeting venue hire for meeting with A2B in respect of bus services.
- c) To consider and approve invoices for payment as listed in the table below.
- d) To review and agree, as appropriate, bank reconciliation report (to follow).

**23-24.54 PLANNING MATTERS FOR CONSIDERATION**

- a) 23/00660/LBC – Anglesey Abbey – Construction of fire resistant cabinet/enclosure to electrical equipment.
- b) 22/01458/DISA – Woodlea, 26 Abbey Lane - To discharge condition 3 (External materials) of decision dated 8 March 2023 for 22/01458/FUL Two storey side extension, first floor side extension, alterations to porch, replacement windows and doors.

**23-24.55 COUNTY COUNCIL MATTERS**

- a) To receive the County Councillor's Report

**23-24.56 DISTRICT COUNCIL MATTERS**

- a) To receive the report from the District Councillors (Attachment 2).

**23-24.57 COUNCIL ADMINISTRATION MATTERS**

- a) Clerk's Update – verbal
- b) Update on change in Parish Council banking arrangements from Barclays to Unity
- c) Reinstatement of HR Committee
- d) Options for dedicated website for Parish Council (Clerk to provide report prior to meeting)

**23-24.58 ENVIRONMENTAL AND OPEN SPACE MATTERS**

- a) Update of meeting with Lode with Longmeadow Village Trust concerning progress against Fassage Green Management Plan.
- b) Update on order and installation of water management equipment for village allotments.
- c) Update on order and installation and repairs of play area equipment.
- d) Maintenance/mowing of Fassage Green – decision required in respect of ECTC.
- e) Decision required about Cherry Tree following discussions with Eastern Tree Surgery.

**23-24.59 COMMUNITY MATTERS**

- a) Update on order of new village noticeboard.

**23-24.60 CORRESPONDENCE (for information only)**

- a) Summary of emails forwarded to Cllrs and any letters

**23-24.61 COMMUNICATIONS**

- a) Correspondence received circulated to Councillors via email.

**23-24.62 ITEMS FOR NEXT AGENDA**

- a) To receive suggestions from Cllrs of items for inclusion in the Agenda for the meeting on 11<sup>th</sup> September 2023 (no meeting in August – Recess).

**DATE OF NEXT MEETING: 11<sup>th</sup> September 2023**

*Any business to be considered at the Parish Council meeting must be delivered to the Chair and Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

Expenditure from 12<sup>th</sup> June 2023 to 9<sup>th</sup> July 2023 for approval:

S Field	Salary/PAYE & Home Working Allowance	£473.42	Local Govt Act 1972 s111
S Field	Amazon order for High Yield Black HP Cartridge	£24.48	Local Govt Act 1972 s111
W Jaggard	Cemetery Maintenance for June – Inv 153 (inc petrol and equipment maintenance)	£358.94	Open Spaces Act 1906 ss 9 & 10
Freethought	CyberSecurity Essentials – June 2023 (Inv 1631)	£9.60	Local Govt Act 1972 s111
Fassage Hall	Hall Hire – 6 <sup>th</sup> July 2023 – Inv 1091	£18.00	Local Govt Act 1972 s111
Cllr F Platten	Reimbursement for Hall Hire for meeting on 12 <sup>th</sup> July 2023 (A2B Meeting)	£18.00	Local Govt Act 1972 s111
ECDC	Grass Cutting across Parish – June 2023 (inv 61406)	£652.86	Open Spaces Act 1906 ss 9 & 10
ECDC	Grass Cutting across Parish – May 2023 (inv 61388)	£652.86	Open Spaces Act 1906 ss 9 & 10
Swaffham Internal Drainage Board	Drainage Rates for 2023-2024	£40.48	Open Spaces Act 1906 ss 9 & 10
Wicksteed	Rocking Horse – replacement seat – payment of proforma invoice	£61.11	Open Spaces Act 1906 ss 9 & 10
R Small	Reimbursement of purchase of fittings and water pipe for works on Allotment (Screwfix – invoice attached)	£267.42	Open Spaces Act 1906 ss 9 & 10
Meads	Digger rental and delivery for allotment water works	£210.00	Open Spaces Act 1906 ss 9 & 10
Edwards Standpipes	Purchase of 2x stainless steel standpipes	£1,281.90	Open Spaces Act 1906 ss 9 & 10
R Small	Reimbursement of Wave Water Bill (listed on payments for meeting on 17 <sup>th</sup> April 2023)	£47.64	Open Spaces Act 1906 ss 9 & 10
<b>TOTAL AMOUNT TO BE EXPENDED:</b>		<b>£4,116.71</b>	

Payments requiring pre-authorisation due to August Recess (approximate amounts – exact amounts to be reported to meeting to be held on 11<sup>th</sup> September 2023)

S Field	Salary/PAYE & Home Working Allowance	£473.42	Local Govt Act 1972 s111
W Jaggard	Cemetery Maintenance for 2 months (July and August)	£384.74	Open Spaces Act 1906 ss 9 & 10
Freethought	CyberSecurity Essentials – July 2023	£9.60	Local Govt Act 1972 s111
<b>TOTAL AMOUNT TO BE EXPENDED:</b>		<b>£867.76</b>	