



# Lode Parish Council

Lode Parish Clerk, 86 High Street, Bottisham, CB25 9BA

[Jonathan.giles@lode-pc.gov.uk](mailto:Jonathan.giles@lode-pc.gov.uk)      [www.lode.org.uk](http://www.lode.org.uk)

**Chairman:** Cllr Rob Small **Vice Chairman:** Cllr Fran Platten **Parish Clerk:** Jonathan Giles

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**Notice of Meeting:** Full Council  
**Time:** 7:30pm  
**Date:** 14 February 2022  
**Venue:** Fassage Hall

To All Members of the Council

You are hereby summoned to attend the Full Council Meeting of Lode Parish Council for the purpose of transacting the business as set out below.

Members: 5      Vacancy: 2      Quorum: 3

*In order to reduce the length of meetings it would be appreciated if you would contact the Clerk before the meeting if you have any queries or need further information.*  
*Any Member who is unable to attend the meeting should send their apologies before the meeting.*  
***The meeting is open to the public (including the press). Information and papers will be posted on the website on Friday 11 Feb. Standing Orders set meetings to not exceed 1.5 hours.***

Jonathan Giles – Parish Clerk  
9 February 2022

**1. CHAIRMAN'S WELCOME**

**2. APOLOGIES FOR ABSENCE**

**3. COUNCILLORS' DECLARATIONS OF INTEREST**

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

**4. PUBLIC PARTICIPATION SESSION (15 min)**

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- All Parishioners wishing to speak and who are on the Electoral Register, must make their name known to the Clerk prior to commencement of the meeting with a maximum of three people to speak. Limited to 5 minutes per person, 15 minutes in total. Large groups must decide on a spokesperson representative.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

**5. CO-OPTION OF COUNCILLOR (A motion will be put to exclude the public for this item)**

**6. APPROVAL OF MINUTES**

- a) To approve the minutes from the meeting held on 10 January 2022
- b) Clerk's Report – *see Information Sheet circulated prior to meeting*

**7. FINANCE MATTERS**

- a) To consider and approve invoices for payment as included in the list at the end of the agenda

## 8. PLANNING MATTERS

### *Planning Matters for comment*

21/01524/RMA – site South of 60 Longmeadow, CB25 9HA

Reserved matters for appearance, landscaping, layout and scale of previously approved 19/01470/OUT for the erection of 4 dwellings along with associated infrastructure and landscaping with all matters reserved apart from access (retrospective)

### *Notification of approval*

21/01623/FUL – The Rowans, 5 Station Road, CB25 9HB

Replacement front entrance porch

21/01728/FUL – 61 Lode Rd, CB25 9ET

Single story rear extension with mono pitched roof and internal alterations. Garage conversion with removal of existing double doors to front and replace with matching window (retrospective)

## 9. COUNTY COUNCIL MATTERS

- a) To receive the County Council Report

## 10. DISTRICT COUNCIL MATTERS

- a) To receive the report from the District Councillors

## 11. COUNCIL ADMINISTRATION MATTERS

- a) Confirm Parish Council priorities as listed in the minutes of meeting 10 January

## 12. ENVIRONMENTAL AND OPEN SPACE MATTERS

- a) To agree a response to a request raised by the owner of 24A Fairhaven Close  
b) Update on work by ECDC to remove graffiti from the bus shelters  
c) Confirmation of extension of Natural Cambridgeshire Community Grant  
d) To receive an update on the installation of the new metal store on the Recreation Ground  
e) To receive an update on the Jubilee Celebrations for the village  
f) To confirm acceptance of a donation from the Half Marathon Group and agree expenditure on hard standing and fixings for a seat purchased from the donation

## 13. COMMITTEE MATTERS

None

## 14. HIGHWAY AND FOOTPATH MATTERS

- a) Local Highways Improvement Fund including agreement to additional contribution of £159 to reach 10% of estimated project cost  
b) To receive an update from the AtoB1102 Group  
c) To agree a letter to Highways finalising action to make the Willow tree on Swan Corner safe

## 15. CORRESPONDENCE (for information only)

- a) Summary of emails forwarded to Cllrs and any letters (see Information Sheet)

## 16. COMMUNICATIONS

- a) To agree author of PC update for March Lodestar

## 17. ITEMS FOR NEXT AGENDA

- a) To receive suggestions from Cllrs for inclusion in the Agenda for the meeting of 14 March 2022

### **DATE OF NEXT MEETING: 14 March 2022**

*Any business to be considered at the Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

## **Appendix 1: Accounts for Payment**

J E Giles	Salary & PAYE	£405.30	Local Govt Act 1972 s111
W Jaggard	Cemetery	£173.39	Open Spaces Act 1906 ss 9 & 10
W Jaggard	Mower fuel	£+VAT	Open Spaces Act 1906 ss 9 & 10
Freethought	M365 February	£42.17+VAT	Local Govt Act 1972 s111
Eastern Tree Surgery	Tree Work on Recreation Ground to be done in June	£640+VAT	Open Spaces Act 1906 ss 9 & 10
Truelink	Hedge cutting – Cemetery	£391+VAT	Open Spaces Act 1906 ss 9 & 10

