



Lode Parish Council

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Chair: Cllr Rob Small **Vice Chair:** Cllr Fran Platten **Parish Clerk:** Su Field

Notice of Meeting: Parish Council Annual Meeting

Time: 7:30pm

Date: 12 December 2022

Venue: Fassage Hall

To All Members of the Council

You are hereby summoned to attend the Annual Meeting of Lode Parish Council for the purpose of transacting the business as set out below.

Members: 4 Vacancy: 3 Quorum: 3

In order to reduce the length of meetings it would be appreciated if you would contact the Clerk before the meeting if you have any queries or need further information.

Any Member who is unable to attend the meeting should send their apologies before the meeting.

The meeting is open to the public (including the press). Information and papers will be posted on the website on Friday 6 May. Standing Orders set meetings to not exceed 1.5 hours.

Rob Small – Chair
6 December 2022

1. CHAIRMAN'S WELCOME

2. APOLOGIES FOR ABSENCE

3. COUNCILLORS' DECLARATIONS OF INTEREST

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

4. PUBLIC PARTICIPATION SESSION (15 min)

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- All Parishioners wishing to speak and who are on the Electoral Register, must make their name known to the Clerk prior to commencement of the meeting with a maximum of three people to speak. Limited to 5 minutes per person, 15 minutes in total. Large groups must decide on a spokesperson representative.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

5. APPROVAL OF MINUTES

- a) To approve the minutes from the meeting held on 10 October 2022
- b) Chair's Report – *see Information Sheet circulated prior to meeting*

6. FINANCE MATTERS

- a) To consider and approve invoices for payment
- b) To finalise schedule for the development of the 2022/23 budget prior to the East Cambridgeshire District Council Precept requirement deadline of 16/1/23
- c) Donation of jumble sale proceeds for playground improvements

7. PLANNING MATTERS

Planning Matters for information

22/01240/FUL | Proposed conservatory | 79 Lode Road Lode Cambridge CB25 9ET |
Status: Permitted

8. COUNTY COUNCIL MATTERS

- a) To receive the County Councillor's Report

9. DISTRICT COUNCIL MATTERS

- a) To receive the report from the District Councillors

10. COUNCIL ADMINISTRATION MATTERS

- a) To receive an update on the recruitment of the Parish Clerk
- b) To receive update and decide action for archiving of historic parish records

11. ENVIRONMENTAL AND OPEN SPACE MATTERS

- a) To receive an update on renovation of playground equipment
- b) To receive an update on Cambridgeshire County Council engagement for Fen Road repairs
- c) To receive an update on new companies taking up the Cambridgeshire County Council HGV covenant
- d) Review of Tree Survey conducted by Eastern Tree Surgery

12. COMMUNITY MATTERS

- a) To receive an update from the Passage Hall Management Committee

13. CORRESPONDENCE (for information only)

- a) Summary of emails forwarded to Cllrs and any letters (see Information Sheet)

14. COMMUNICATIONS

- a) To agree author of PC update for December Lodestar

15. ITEMS FOR NEXT AGENDA

- a) To receive suggestions from Cllrs for inclusion in the Agenda for the meeting of 9 January 2023

DATE OF NEXT MEETING: 12 December 2022

Any business to be considered at the Parish Council meeting must be delivered to the Chair for inclusion on the agenda at least 7 days prior to the meeting.