



# Lode Parish Council

Lode Parish Clerk, 86 High Street, Bottisham, CB25 9BA

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**Chairman:** Cllr Rob Small **Vice Chairman:** Cllr Fran Platten **Parish Clerk:** Jonathan Giles

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**Notice of Meeting:** Full Council  
**Time:** 7:30pm  
**Date:** 10 January 2022  
**Venue:** Fassage Hall

To All Members of the Council

You are hereby summoned to attend the Full Council Meeting of Lode Parish Council for the purpose of transacting the business as set out below.

Members: 6      Vacancy: 1      Quorum: 3

*In order to reduce the length of meetings it would be appreciated if you would contact the Clerk before the meeting if you have any queries or need further information.*

*Any Member who is unable to attend the meeting should send their apologies before the meeting.*

***The meeting is open to the public (including the press)***

***Standing Orders set meetings to not exceed 1.5 hours.***

Jonathan Giles – Parish Clerk  
5 January 2022

**1. CHAIRMAN'S WELCOME**

**2. APOLOGIES FOR ABSENCE**

**3. COUNCILLORS' DECLARATIONS OF INTEREST**

- To receive declarations of interest from Councillors on items on the agenda
- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- To receive written requests for dispensations for disclosable pecuniary interests (if any)
- To grant any requests for dispensation as appropriate

**4. PUBLIC PARTICIPATION SESSION (15 min)**

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- All Parishioners wishing to speak and who are on the Electoral Register, must make their name known to the Clerk prior to commencement of the meeting with a maximum of three people to speak. Limited to 5 minutes per person, 15 minutes in total. Large groups must decide on a spokesperson representative.
- At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

**5. APPROVAL OF MINUTES**

- a) To approve the minutes from the meeting held on 13 December 2021.
- b) Clerk's Report – *see Information Sheet circulated prior to meeting*

**6. FINANCE MATTERS**

- a) To confirm the draft budget and precept request for 2022-23
- b) To consider and approve invoices for payment as included in the list at the end of the agenda

## 7. PLANNING MATTERS

### *Planning Matters for comment - none*

### *Notification of proposed tree work*

- a) 21/01676/TPO – Broughton Hall, 46 Lode Rd, CB25 9ET  
G1 - 2 x Horse chestnut – sensitive side prune back to boundary line, or as far as possible so as not to change the balance of the tree
- b) 21/0659/TRE – 30 Lode Road, CB25 9ER  
T1 Cherry – reduce crown by 25%  
T2 Pear – Re-pollard to previous points  
T3 Prunus – Remove 1 low branch back to trunk  
T4 Magnolia – Very sensitive crown lift to improve access for lawn maintenance

### *Notification of approval*

21/01562/FUL – St James Church, High Street, CB25 9EW

New foul drainage from SW church wall with addition of new manhole connecting to existing manhole

21/01625/FUL – 34 High Street, CB25 9EW

Demolition of existing single storey rear extension and replacement with new single storey rear extension

## 8. COUNCIL ADMINISTRATION MATTERS

- a) To discuss and agree PC strategic priorities for 2022

## 9. ENVIRONMENTAL AND OPEN SPACE MATTERS

- a) To agree costings for the Fassage Green Swift Tower as per budget in the FCC Communities project budget

## 10. COMMITTEE MATTERS

None

## 11. HIGHWAY AND FOOTPATH MATTERS

None

## 12. CORRESPONDENCE (for information only)

- a) Summary of emails forwarded to Cllrs and any letters (see Information Sheet)

## 13. COMMUNICATIONS

- a) To agree author of PC update for February Lodestar

## 14. ITEMS FOR NEXT AGENDA

- a) To receive suggestions from Cllrs for inclusion in the Agenda for the meeting of 10 February 2022

### **DATE OF NEXT MEETING: 10 February 2022**

*Any business to be considered at the Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.*

## Appendix 1: Accounts for Payment

J E Giles	Salary & PAYE	£405.30	Local Govt Act 1972 s111
W Jaggard	Cemetery	£173.39	Open Spaces Act 1906 ss 9 & 10
W Jaggard	Mower fuel	£+VAT	Open Spaces Act 1906 ss 9 & 10
Freethought	M365 December	£42.17+VAT	Local Govt Act 1972 s111
Freethought	M365 January	£42.17+VAT	Local Govt Act 1972 s111
CW Kirk Lawnmowers	Scythe mower repair	£41.09+VAT	Open Spaces Act 1906 ss 9 & 10
Fassage Hall	Consultation – room hire	£24.00	Local Govt Act 1972 s111
Wicksteed	Zip wire	£8067.07+VAT	Open Spaces Act 1906 ss 9 & 10