

## Lode Parish Council – Meeting Information for 21 April 2020

### Matters Arising

Parish Council Vacancy	Clerk	ECDC have confirmed that the Parish Council can proceed to fill the vacancy by co-option
Footpath 9	Clerk	Jill Tuffnell, Cambridge Rambling Club, has sought information about the PC's view on the proposed diversion of the path before making the Club's own response
Cycle Way	C/Cllr M Shuter/Clerk	Still awaiting responses from CCC maintenance team about the parts of the path that cannot be reached from the road and from the NT Legal Team (through Ms Ingham-Watts) about the agreement with Sustrans over the maintenance of the Cycle Path
Lode Cricket Club	Cllr Stevens/Clerk	Cllr Stevens has prepared a draft agreement for discussion with the Cricket Club
Trees to replace those felled on A1303	Parish Council	Liz King advises that the trees would be best planted in October and agreed to liaise between the PC and CCC. The PC needs to identify a process for determining where trees will be planted and who will liaise with Liz King
Premises Licence Application 20/00208/LIQ_02 Lode Fen	Clerk	I have spoken with Stewart Broome, Snr Licensing Officer, ECDC who confirms he is writing his own report highlighting objections alongside all the others that have been raised. Although we cannot yet see the objections raised by Police and Highways, he says that they are consistent with the ones that have been raised by the Parish Council. What happens next is that the applicant is invited to resubmit their application in a way that meets the objections raised. If the applicant does choose to resubmit, this should be received by 21 April when the PC next meets so that it can be seen whether the revised application does indeed meet the Council's objection. If the objections are not met it would proceed to a hearing by 9 May 2020

### Planning

No new applications received

### Accounts for Payment

J E Giles	Salary & PAYE	£393.33	Local Govt Act 1972 s111
W Jaggard	Cemetery	£169.16	Open Spaces Act 1906 ss 9 & 10
Sainbury's Fuel	Cemetery	£5.75+VAT	Open Spaces Act 1906 ss 9 & 10
CAPALC	Membership and Data Protection insurance for 2020/21	£390.92	Local Govt Act 1972 s111
Wave (Water)	Cemetery	£27.51	Open Spaces Act 1906 ss 9 & 10
Truelink	Grasscutting	£44.20+VAT	Open Spaces Act 1906 ss 9 & 10
Border Farm Timber	Picnic table repair	£40+VAT	Open Spaces Act 1906 ss 9 & 10
Emorsgate Seeds	Fassage Green	£40	Open Spaces Act 1906 ss 9 & 10
Zoom	Remote meeting software	£14.39	Local Govt Act 1972 s 111
EON	Street lighting	£93.05+VAT	Highways Act 1980 s 301
RoSPA	Play Area Inspection	£221.50+VAT	Open Spaces Act 1906 ss 9 & 10

### Items already paid

FHMC	Meeting Room rental	£172.00	Local Govt Act 1972 s111
Lode Mutual Aid	Emergency Covid-19 Grant	£200.00	Local Govt Act 1972 s137

### Receipts since last meeting

Allotment rent: £16

**Bank balances as at 17 April 2020: £25,506.10**

**VAT claimed for 2019-20: £3919.91**

### Correspondence

NALC	Information regarding discounted Zoom subscription for PCs
PKF Littlejohn	Audit instructions delayed pending clarity over Coronavirus implications
Cllr Stevens	Note regarding Lode Charity (distributor of local aid from Bottisham United Charities)
Arthur Tomlinson	Query regarding location of white lines responded to be Cllr Stevens
ECDC Electoral Services	Authorisation to co-opt to vacancy
Steve Shaw: Power for People	Request for help with Local Electricity Bill

Jonathan Giles  
Clerk  
17 April 2020

## APPENDICES

### LODE PARISH COUNCIL

#### AMENDMENTS TO STANDING ORDERS TO APPLY WITH IMMEDIATE EFFECT AND REMAIN IN FORCE UNTIL 7 MAY 2021 UNLESS OTHERWISE DIRECTED BY GOVERNMENT

##### APRIL 2020

##### Status of amendments

Where these amendments conflict with the approved Standing Orders of Lode Parish Council, the amendments will take precedence until 7 May 2021, unless further amended by the Parish Council or as a result of further direction from Government

##### Meetings:

- No annual Parish Open Meeting will be held for the duration of these Amendments
- The requirement to hold the Annual Meeting of the Parish Council in May is suspended. The meeting may held at a time determined by the Parish Council
- Appointments required to be made at the Annual Meeting of the Parish Council will continue until the next Annual Meeting of the Parish Council or at such time as the Council may determine
- Notice of Parish Council meetings will be published only on the website with the requisite three working days notice
- Meetings of the Parish Council will be held remotely through the Zoom platform in accordance with the following requirements of the regulations:
  - Regulation 5(2) of the 2020 Regulations provides that a member in remote attendance attends the meeting at any time if the member is able at that time:
    - a) to hear, and where practicable see, and be so heard and, where practicable, be seen by, the other members in attendance,
    - b) to hear, and where practicable see, and be so heard and, where practicable, be seen by, any members of the public entitled to attend the meeting in order to exercise a right to speak at the meeting, and
    - c) to be so heard and, where practicable, be seen by any other members of the public attending the meeting.
  - All of the above conditions must be satisfied
- Members of the public who wish to attend the meeting, should apply to the Clerk, no later than 10am on the day of the meeting, at: [lodeparishclerk@gmail.com](mailto:lodeparishclerk@gmail.com)  
Details of how to join the meeting will be sent by email
- Members of the public who wish to address the meeting may make a representation of up to 750 words in writing no later than 10am on the day of the meeting. Such representation should either be emailed to the Clerk at: [lodeparishclerk@gmail.com](mailto:lodeparishclerk@gmail.com) or delivered to Lode Parish Clerk, 86 High Street, Bottisham, CB25 9BA. Any representations so received will be read out by the Clerk at the beginning of the meeting and recorded at the beginning of the minutes with the name (and designation, if any) of the person making them

## **Anglesey Abbey Report**

Polly Ingham-Watts has sent an update on how the Abbey is being managed during the epidemic:

Over the past couple of weeks, after an initial response to the epidemic where we closed all of our 'Pay For Entry' sites, we have taken the decision to furlough 87% of our team and are currently not receiving any volunteers onsite, though some are working remotely from home.

We have a core team of 10 supporting the essential tasks on the estate. The security of the estate remains our utmost focus, with daily presence onsite as well as 24 security cover. In addition we have retained 3 gardeners to carry out essential tasks in the garden and 3 members of the house team to continue routine conservation monitoring and checks of our buildings. We would like to ask for the Parish Council's and Neighbourhood Watch's support in keeping eyes and ears open around the estate when walking by. If anyone sees anything out of the ordinary they can feel free to report it to me directly. We really value the support of the local community at this time to protect the estate, we are stronger together as they say.

Now we have moved through our initial response to the crisis the organisation is moving into a mitigation phase and turning its mind to the future and the shape of our reopening to the public, whenever this may be and carrying on with essential tasks to keep the estate ticking over.

## **Wicken Fen Report**

Sarah Smith, General Manager, Fenland, National Trust sent the following update:

I'm sure it won't surprise you to learn that the community liaison forum scheduled for next week, 23<sup>rd</sup> April, has been cancelled. In the absence of a meeting I include a couple of key updates below.

### Nature reserve closure and staffing levels

Much of Wicken Fen, including the car park, has been closed and people are asked not to travel to the Fen. Public footpaths and some permissive paths remain open. Many of the staff working on the Fen are now on furlough with a small team remaining onsite to look after the livestock and complete other essential tasks. A couple more staff, including myself, are working from home.

### Footprints: community engagement project

Our new community engagement manager was due to start at the end of March. With much of this work becoming impossible to deliver due to current restrictions, her start date has been delayed. The National Lottery Heritage Fund, who are funding a significant proportion of this post, are supportive of this.

I'll provide further updates to this group as appropriate. We are working on social media content to help bring a little piece of Wicken Fen to your daily lives so follow us on Facebook, Twitter and Instagram.